

Latchen Room Management Committee Agenda

Monday 7th December 2020 at 2:30 pm

1 Minutes of the last meeting.

2 Matters arising.

Opening up Latchen – air quality, heating, sanitisers. Buzzy Bees.

Latchen Workshop update

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CCTV installation

Boiler/heating

3 Inspection and repairs. Guttering, window handles,

4 Use of grant. Opening windows downstairs.

5 Correspondence

6 Treasurers report.

7 Electric meter

8 A.O.B

Salt bags

Date of next meeting

Latchen Room Management Committee Minutes
Monday 12th October 2020 at 2:30 pm.

Attendees: Margaret Willis (C), Pete Histed (VC), Roger Noblett (S), Peter Evans (T), Des Halliday, Susanne Noblett, Steve Palmer

1. Minutes of the last meeting were agreed and signed
- 2 Matters arising.

Opening up Latchen

There was further discussion on the air purifiers. Annual running costs included a new filter at approx £150. RN confirmed that the fan assisted heaters were ok to use under Covid guidelines. So with open windows the expense may not be necessary.

Peppers Pizza's use of the rear of the Latchen was discussed. It was agreed to allow one free use of the car park as a trial run with Thai take away. Thereafter to charge £10 for each monthly use. They would not need access to inside the building. No public would have access to inside.

WI craft group want to use downstairs. It was agreed to charge £13,50 for the morning to enable them to fit in 2 session.

RN to investigate sanitiser dispensers.

Latchen Workshop update

DH reported the new wall is now in place. Doors to be fitted and decorating to do.

CCTV installation

TBA.

Boiler/heating.

The boiler is now repaired and working ok so far. The Workshop crew will install new radiators once the room alterations are finished.

Inspection and repairs.

Paul East has now cleared the hedges etc.

Further damp in the downstairs disabled toilet to be addressed.

Windows need new handles.

RN to fit the replacement heating controls after the boiler repair.

RN to get quotes for fire escape cover.

Correspondence.

Regular Covid updates from GRCC circulated to MW

Amazonsmile option for charity donations. It was agreed to progress this (RN)

Treasurers report.

The funds currently stand at £23,572. This includes the FoDC grant

AOB. SN asked how much WI defib funds were left. PE said it was about £700.

SN suggested WI be sent a small statement of costs so far to WI c/o Carryl

Phelps.

Electric Meter. 22400

The meeting ended at 2:55pm

Date of next meeting 7th December at 2:30pm