

Latchen Room Management Committee Agenda

Monday 12th October 2020 at 2:30 pm

1 Minutes of the last meeting.

2 Matters arising.

Opening up Latchen – air quality,

Latchen Workshop update

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CCTV installation

Boiler/heating

3 Inspection and repairs.

4 Use of grant

5 Correspondence

6 Treasurers report.

7 Electric meter

8 A.O.B

Date of next meeting

Latchen Room Management Committee Minutes

Monday 24th August 2020 at 2:30 pm.

Attendees: Pete Histed (VC), Roger Noblett (S), Peter Evans (T), Des Halliday, Susanne Noblett, Steve Palmer

Apologies: Margaret Willis (C), Lee Haines (PC), no longer on the PC

1. In the absence of MW, PH took the chair. Minutes of the last meeting were agreed and signed
2. Matters arising.

Opening up Latchen

Both Aerobics and WI have shown interest in restarting. No dates set for rainbows. MW is in touch with regular users. PH offered to investigate air purifiers as used by Art in Nature to see if they would help keep the hall in use over winter. RN to investigate sanitiser dispensers.

Latchen Workshop update

DH reported that work had started. The old wall had been taken down and materials for the new wall had been delivered.

CCTV installation

This will be included when clearing the attic.

Boiler/heating

RN still chasing the plumber for the repair. He will investigate an alternative if there is no action in the next week. The Workshop crew will install new radiators once the room alterations are finished.

Inspection and repairs.

RN to fit the replacement heating controls after the boiler repair.
RN to get quotes for fire escape cover.
Paul East to be asked to trim the hedges.

Correspondence.

Regular Covid updates from GRCC circulated to MW

Treasurers report.

The funds currently stand at £23,572. This includes the FoDC grant

The meeting ended at 2:55pm

Date of next meeting 12th October at 2:30pm