

**Minutes of the Trustee meeting of
LONGHOPE RECREATION GROUND
held online on Monday 22nd June 2020**

PRESENT: Cllrs. S Collins (Chair), C Griffiths, L Haines and G Nicholas

IN ATTENDANCE: Mr A Maliphant (Parish Clerk) and 12 local residents

1. Apologies for absence were received from Cllr. A Toomey
2. There were no declarations of interest
3. **Public Forum**

There was considerable discussion around the recent change of trusteeship and site management, points raised included:

- The level of local animosity raised by the change
- The hasty nature of the key meeting on March 12th
- The unexpected handover of the trusteeship on the night
- The level of financial contributions from the parish council over time
- The need to work together towards a cost neutral outcome
- The potential for the previous committee to raise funds
- The nature of the parish council's insurance cover
- The potential for the committee to take out insurance for committee members
- The unclear nature of the site's ownership over time
- The perceived desire of the parish council to take control
- The offer of new committee rules keeping villagers in the majority
- The need to work together, as everyone wants a successful recreation ground
- The need to answer public questions from the previous meeting
- The question of who is currently in charge
- The need to advise the previous caretaker of the changes
- The need to advise regular use groups that the locks had been changed
- The lack of knowledge who had keys to the pavilion, and need for security
- The need for risk assessments before any reopening
- The request to allow user groups access to the car park
- The separate nature of the lease of the Latchen Room

It was agreed that the combination for the lock on the rear gate could be shared with the football club to allow access for socially-distanced training, and they would lock it again afterwards to respect the Government's lock down rules. The combination could also be shared with the emergency services in case of any need for emergency access.

ACTION: SC/GN

4. The minutes of the Trustee meeting on June 1st were agreed as a true record.
5. **Maintenance and site issues**

GN and SC gave a report on a range of agenda items:

- Electrical safety certification – the electrician had carried out most of the tasks but found extra issues in the store room, and would return to complete the work needed to pass safety inspection, at an extra cost of no more than £120. Issues included some redundant circuits, a fuse inside the consumer unit, and surge protection

- Asbestos survey – anything built before 2000 has to have a plan in place for asbestos, awaiting quotes for a survey of the pavilion (including the artex changing room ceilings), any further suggestions of local firms very welcome
- Woodworm treatment – signs of woodworm have been found in the loft, one quote had already been received with more to be sought
- Fire door maintenance – work is under review to fix a poorly-fitting door
- Disabled access – a previous committee member had made a moveable metal ramp, it might be possible to change the main double doors to open outwards and then put in a concrete ramp. CG added it would be good to respectfully invite parishioners with mobility issues to get involved
- Trip hazard on edge of the steps – a small triangular area of the patio needed to be dealt with, a few other areas should be looked at also
- Dog waste bin – it was proposed to move one of the dog waste bins on the Church Road fence to the pavilion, where dog waste is being put in the ordinary bins

It was noted that while urgent health and safety work would be carried out at once, there was also an advantage in completing a range of tasks while the pavilion is closed under Government restrictions. Any recommended work in response to the necessary surveys under way would be considered at a future meeting before being approved.

6. Finance

After discussion, the following invoices were approved for payment:

Review newspaper	£88.80	Past licensing application notice
Gary Nicholas	£28.50	Replacement locks
Kevin Willis	£154.00	Electrical inspection condition report

A further budget of £120 was agreed for necessary electrical work.

The offer from a previous committee member to become the required second signatory for future cheques was accepted with thanks.

7. Lockdown Memorial Project

Members of the project group reported that the old swing frame had been cleaned, and painting was planned to begin the next day. A stone-laying ceremony involving local families would need to be carefully planned in respect of social distancing. The project was formally approved to go ahead under the management of the seven named members of the project group, who would keep the parish council informed of progress.

8. Date of Next Meeting

A smaller face-to-face meeting between parish councillors and previous members of the management committee was proposed, details to be confirmed.

Signed:.....Chairman. Date:.....