

**Minutes of the Trustee meeting of
LONGHOPE RECREATION GROUND
held online on Monday 1st June 2020**

PRESENT: Cllrs. L Isko (Chair), S Collins, C Griffiths, A Toomey and G Nicholas

IN ATTENDANCE: Mr A Maliphant (Parish Clerk)

1. There were no apologies for absence
2. There were no declarations of interest
3. **Minutes of the Trustee meeting on May 4th**

The minutes were agreed as an accurate record. While the press and public had not been invited to early Trustee meetings due to the confidential nature of the business to be discussed, it was unanimously agreed that in normal circumstances Trustee meetings should be open to the public to attend. Management committee meetings would also be held in public in line with the new committee rules, and the minutes from both sets of meetings would continue to be published on the parish council website

4. Future meetings

There was considerable discussion around the nature and timing of future meetings, including concerns from members of the public that some residents were not able to access meetings on Zoom. It was agreed there had to be a series of meetings for people to have their say about the Recreation Ground, and while the June 3rd parish council meeting would be held on Zoom, and people could access it via their house phones, the next meeting needed to be face-to-face when Government restrictions allowed.

5. Written questions for the parish council meeting on June 3rd

The clerk presented the advance questions that had come in from the parish by email as requested for the extraordinary meeting of the parish council on Wednesday 3rd June. Answers were proposed for the clerk to draft and circulate by email for confirmation, while some items needed more research before a response could be made. **ACTION: AM**

As a general response, it was agreed that no decisions would be taken either at the June 3rd meeting or the subsequent face-to-face meeting, and the Recreation Ground charity AGM where decisions would normally be taken would follow these meetings at a subsequent date to be confirmed. In the meantime the council would fulfil its legal responsibility as Trustee of the Recreation Ground by taking steps to deal with any outstanding health & safety and disabled access issues, as well as improvement plans previously agreed such as the children's swing seat.

6. Interim operation of the management committee

In the absence of members from the village, any meeting of the management committee would not be quorate. It was confirmed that SC and RN would continue to address health & safety and disabled access issues, with the whole parish council being responsible for any decisions. Health & safety work included responding to the recommendations of the recent electrical safety inspection, and getting quotes for an asbestos survey of the pavilion.

7. Financial items

GN presented a revised draft Recreation Ground budget for 2020/21, which included the £10,000 grant recently received from the District Council. LI confirmed that the invoice received for the basket swing seat would be paid for out of the Youth Fund, and asked GN for the charity bank account details so she could transfer back the proceeds from the Rock on the Rec event.

8. Draft business plan

It was agreed that this would be for discussion by the management committee when it was re-formed.

- 9. It was agreed to wait the date of the next Trustee meeting until requested by SC and GN.

Signed:.....Chairman. Date:.....