

**Notes from the meeting of the
Longhope Community Land Trust Steering Group
held on Wednesday 4th December 2019**

1. Present

Andrew Maliphant
Gary Nicholas
Ian MacFarlane
Clive Scott
Peter Johnson
Bill Reay

Apologies for absence were received from Sarah Turner, Mike Phelps, Lois Taylor (Publica) and Karl Hine (Aster Group). AM advised that John McCrone and Tom Walmsley had stood back from the steering group due to pressure of work.

2. Actions

AM presented and talked through the previously-circulated draft constitution for a community benefit society. It was agreed to adopt that constitution, subject to the clarification of some points with Anthony Collins Solicitors who had originally drafted the model for the National CLT Network. AM also shared some examples from other CLTs of how they had managed details such as criteria for CLT membership and applications for board membership.

A similar process was carried out for the previous Housing Needs Survey questionnaire, and it was agreed to feed back a number of recommendations to Gloucestershire Rural Community Council (who carry out these surveys), including the need for clarity that people with Longhope connections currently living away from the parish could still respond to the survey.

After discussion the following were also agreed:

- AM to act as Secretary and draft an application to the District Council for start-up funding and circulate it for approval, noting the costs of incorporation
- AM, MP, GN and CS were proposed as signatories to a CLT bank account
- AM to announce the Housing Needs Survey in the January edition of Forest Edge News

The date of the next meeting was agreed for Wednesday 15th January 2020 from 7pm in the Latchen Room.