

**Notes from the meeting of the
Longhope Community Land Trust Steering Group
held on Wednesday 13th November 2019**

1. Present

Mike Phelps – Chairman
Andrew Maliphant
Gary Nicholas
John Jeffries
Ian MacFarlane
Clive Scott
Sarah Turner
Bill Reay
Mark Ling
Chris Phelps
Lois Taylor (Community-Led Housing Enabler, Publica)
Karl Hine (Community Housing Development Manager, Aster Group)

Apologies for absence were received from Peter Johnson. AM advised that Colin McDonald had left the area for another job but had rung to wish the project well for the future.

2. Actions

AM opened the discussion about different legal formats for a CLT, and KH advised that most CLTs choose the community benefit society model. LT noted that a grant of up to £1,000 was available from the District Council towards setting up a CLT, and BR added there had been another discussion about future financial support from the District Council, details to be confirmed.

The next development stages in the project were considered to be:

- Apply to the District Council for funds
- Review a model constitution for approval – AM to research
- Updated Housing Needs Survey – LT to contact Gloucestershire Rural Community Council who deliver these surveys and also to check on the Homeseekers service for current demand in Longhope, AM to circulate the questionnaires used in 2014 for comment
- Application to Homes England for £50,000 Stage 1 (revenue) funding, assuming the Government extends the current scheme

- Technical due diligence on the chosen site, including topographic survey (to cover site drainage and road crossing point), architectural design, ecological survey and engineer's report
- Once incorporated, the CLT will need to open a bank account and appoint a solicitor to advise on heads of terms for the site purchase

The next meeting date was set for Wednesday 4th December to discuss the constitution and also who would be the original subscribers at incorporation.