

**Minutes of the Meeting of
LONGHOPE PARISH COUNCIL
held on Monday 15th October 2018**

PRESENT: Cllrs. M Phelps (Chair), L Isko, T Walmsley, S Collins, A Toomey & T Barnes

IN ATTENDANCE: Mr A Maliphant (Clerk), County Cllr. B Robinson, District Cllr. D East
and 6 residents

1. Apologies for absence were received from Cllrs. R Noblett and J Stephens
2. There were no declarations of interest.

3. Public Forum

A resident raised the issue of car parking and car damage along Church Road near Meadows End, including cars being parked too close to road corners. LI offered to alert the local PCSO to this issue, and advised that the forthcoming speed awareness signs would hopefully improve the local situation as well as collecting speed data for sharing with the police and highway authorities. BR added that any illegal parking required enforcement by the District Council, who should also be contacted. **ACTION: LI**

Another resident complained about people using the bus shelter opposite the Latchen Room as a late night public toilet. It was agreed to seek suitable wording for a potential sign inside the shelter. **ACTION: AM**

4. Planning

The circulated planning report was received with thanks. There were no new planning applications to consider. MP gave a brief update on the recent approval of planning permission for 23 houses off School Lane.

5. Minutes of the meeting on September 17th

The minutes of the meeting were agreed as a true record and signed accordingly

6. Members' Reports

BR reported that vehicle activated signs at Westbury-on-Severn had been effective in improving compliance with the local speed limits. Six Longhope volunteers could come forward for training in the use of speed guns, which could then be used with police help.

BR was the point of contact for county funding currently available for community activities. The lengthsman could do some more work along village roads by the end of the month if suggestions were sent in, and it was agreed to ask for maintenance of the grass verge by the allotments. AT asked for feedback on the replacement of the handrail being used as a crash barrier along Yartleton Lane, which protected vehicles from a steep drop and whose replacement had been promised under the 2018 budget.

AT added that she had spoken to Stagecoach, and no further bus services were proposed along the Longhope to Huntley stretch of the A40 as a past survey had shown only one regular passenger.

LI tabled draft copies of the latest parish Leafletter and asked for proof-reading and other feedback so the text could be sent to the printers. **ACTION: All**

7. Committee Reports

(a) Latchen Room Management Committee

There was nothing to report.

(b) Recreation Ground Management Committee

The clerk advised that the proposed new footpath as discussed at the September meeting would be on the agenda for the Recreation Ground Committee meeting the following Thursday, as the Committee had the prime responsibility for managing the site. He added he had researched the possibility of grants, and the Committee as a registered charity would also be in the best position to make the relevant applications.

JS had been on site with one local contractor to talk about potential costs, but there was no feedback as yet. In 2014 the parish had paid just over £7,000 plus VAT for resurfacing part of the Latchen Room car park, and while the footpath area might not be quite as large, costs would add up if the path had to wind a little for drainage or safety purposes, with perhaps a passing area for wheelchairs near the school gate, and possibly some other resurfacing at the pavilion car park as well. Any thoughts on issues such as the choice of surface material, the desirability of a hand rail and maybe even lighting could be passed on to the Recreation Ground Committee for consideration.

LI added that a path would be beneficial to the school as well as to people in wheelchairs, and advice on path surfacing would be sought from disabled groups. There were also a number of maintenance issues at the pavilion, and LI wondered whether the parish council should provide some regular maintenance funding as there was currently income from only three regular club hirers. The clerk confirmed that the annual budget would be an agenda item at the November meeting.

8. Clerk's Report & Correspondence

The clerk advised that the posts for the vehicle-activated speed warning sign were in place, and the supplier had agreed that the equipment itself would be ordered as soon as the formal written approval had been received from the county council.

The clerk presented details of the parish insurance cover, which were approved for renewal. The insurers had clarified details relating to events on the Recreation Ground, and the clerk was also double-checking the situation with regard to the Latchen Room.

The "soldier silhouette" ordered from the Royal British Legion had been promised for delivery in time for Remembrance Sunday. After discussion it was agreed to place it near the water trough on the wall by the junction of Church Road and The Latchen, subject to approval by the property owner. If there were any problems with this, the preferred alternative site would be the highway verge on the corner opposite as identified by the local RBL branch.

The clerk advised that the allotments were now fully let again, and thanks were due to JS for repainting the bus shelters. Some horses were loose once more on the top of May Hill, and the National Trust wardens were engaged in rounding them up.

There were a number of items of correspondence including:

- A regular County Highways newsletter on road issues

- Forthcoming training events from GAPTC
- A note from the District Council of potential parish election costs next May
- The Annual Financial Return had been approved by external audit
- Three more trees on May Hill had been reported with red needle blight, but tree felling was not yet required

9. Finance

The following invoices were approved for payment:

Came & Company	1649.23	Parish insurance
PKF Littlejohn	240.00	External audit
Glebe Contractors	115.80	Grass cutting
Merlin Waste	112.50	Dog waste collection
PATA (UK)	22.50	Payroll costs
HMRC	8.80	PAYE
Water Plus	318.05	Water rates
Andrew Maliphant	563.81	Salary – September
Andrew Maliphant	37.33	Expenses – September
National CLT Network	49.00	Membership

The financial report for October was received with thanks.

The clerk presented three quotations for the tree surgery recommended by the recent tree survey, and after discussion it was agreed to award the work to Chapel Tree Services.

10. Community Land Trust

MP reported on the recent site visit from CLT expert Ian Crawley, who had sent in a draft scoping report. After discussion the next steps recommended in the report were approved, in summary:

- Formally joining the National CLT Network, enabling access to start-up grants
- Inviting wider public membership of the CLT steering group at a public meeting
- Meeting District Council officers to discuss potential housing sites and links to a strategic housing approach
- Meeting local housing associations to discuss willingness to work in partnership to obtain grants from Homes England and carry out feasibility studies

11. Next Meeting - Monday 19th November at 7 pm

Signed:.....Chairman. Date:.....