

**Minutes of the Meeting of  
LONGHOPE PARISH COUNCIL  
held on Monday 18<sup>th</sup> June 2018**

PRESENT: Cllrs. M Phelps (Chair), L Isko, S Collins and R Noblett

IN ATTENDANCE: Mr A Maliphant (Clerk), District Cllr. D East, County Cllr. B Robinson

1. Apologies for absence were received from Cllrs. A Toomey, J Stephens, and T Barnes
2. There were no declarations of interest.
3. There was no discussion in public forum

#### **4. Planning**

The circulated planning report was received with thanks. After discussion, it was agreed that there were no objections to the following applications:

- P0843/18/TCA removal of ash tree at Courtfield Barn, Church Road
- P0788/18/FUL Marshes Farm barn change of use to residential
- P0739/18/FUL detached dwelling at Belmont Cottage, Old Hill
- P0572/18/FUL extension at Gwynfa, Little London

#### **5. Minutes of the meeting on May 21st**

The minutes were agreed as a true record and signed accordingly

#### **6. Members' Reports**

BR advised that an Ofsted report into the county's children's service was happy that progress was being made but wanted to see more results on the ground.

Highways work had been completed on Plump Hill, and more work was taking place on the A48, with work near Five Acres and also Stenders in Mitcheldean to be carried out later in the year. BR had put Church Road on the list for consideration, other issues had been mostly covered in the recent site visit with county highways officer Andrew Middlecote.

LI raised the issue of the extent of the recent verges cut along the A4136, and BR commented that the lengthsman could be used for any particular issues. LI also commented that the verge cutting by Longhope allotments had not been done tidily.

BR added that the road safety group would continue to meet, with two daytime meetings and two evening meetings in the year all at different venues, and there would also be another road safety campaign.

LI spoke to the question of an allotment holder's request to place a polytunnel on their allotment, and it was agreed to find out the size of the proposed structure and how long it was intended to be in place, with seasonal use preferred. **ACTION: AM**

It was also agreed that the bus shelters should be repainted, and the youth committee would be asked if they wanted to carry out the work in return for some support for their current fundraising. **ACTION: LI**

LI also presented the draft of the latest parish Leafletter for any comments.

## 7. Committee Reports

### (a) Latchen Room Management Committee

RN reported that a decorator had been booked to paint the outside of the Latchen Room during July. Volunteers were currently covering the cleaning and bookings tasks, with hall bookings still going up.

### (b) Recreation Ground Management Committee

LI reported that the committee had issued new user agreements to clubs using the facilities. After discussion of the proposal to match the dog fouling policy being prepared for Mitcheldean playing field, it was agreed that the suggestion of a dog exercise area behind the Latchen Room could have merit, and that a proper sign and dog waste bin would be needed. It was agreed to get quotes for two dog waste bag dispensers, one for the new area and one for the recreation ground itself. **ACTION: AM**

DE offered to check whether the district council street wardens still had authority over dog fouling on the recreation ground.

## 8. Clerk's Report & Correspondence

After discussion, the previously circulated revised usage policy for May Hill was agreed.

The circulated draft security policy was also agreed, taking the option of parish council electronic files being held on a secure server for online access. From a review of three estimates received, it was agreed to work with Microshade VSM subject to final details being unchanged. **ACTION: AM/MP**

After discussion, it was agreed to remove clause 21(a) from the standing orders as parish councils no longer need to appoint a data protection officer. The updated financial regulations were also approved as circulated.

There were a number of items of correspondence including:

- Progress reports on roadworks at the A40 roundabout at Over
- Consultation on the county Minerals Plan
- Request for members for the district council standards panel
- Consultation on Vision 2050 from the Gfirst Local Enterprise Partnership

## 9. Finance

(a) The following invoices were approved for payment:

Shirley Fowler	85.00	Internal audit
Glebe Contractors	115.80	Grass cutting
Merlin Waste	90.00	Dog waste collection
Andrew Raynor	35.00	GDPR update to website
Andrew Maliphant	640.24	Salary – May
Andrew Maliphant	10.00	Salary underpayment – April
Andrew Maliphant	137.32	Expenses – May

(b) The financial report for June was received with thanks.

(c) The clerk presented three bids for new speed awareness signs in the village. As only one bid included costs for installation, it was agreed to defer a decision until two other quotes for installation could be received. **ACTION: AM**

(d) The governance statement in the Annual Return for 2017/18 was reviewed and approved unanimously

(e) The accounting statements in the Annual Return for 2017/18 were reviewed and approved unanimously

### **10. Community Land Trust**

The circulated draft terms of reference for the community land trust steering group were approved, subject to any feedback from the group's next meeting on June 20<sup>th</sup>.

### **11. Next Meeting - Monday 16<sup>th</sup> July at 7 pm**

Signed:.....Chairman. Date:.....