

**Minutes of the Meeting of  
LONGHOPE PARISH COUNCIL  
held on Monday 16<sup>th</sup> July 2018**

PRESENT: Cllrs. M Phelps (Chair), L Isko, S Collins, A Toomey, J Stephens, T Barnes and R Noblett

IN ATTENDANCE: Mr A Maliphant (Clerk), District Cllr. D East, County Cllr. B Robinson and 12 members of the public

1. There were no apologies for absence
2. There were no declarations of interest.

### **3. Public Forum**

Local residents presented a number of concerns about the revised application for a new dwelling off Old Monmouth Road, and responses were made by the applicants.

A resident pointed out that someone had parked in the Latchen Room disabled parking space. It was agreed to say something in the next Forest Edge newsletter about using this space appropriately. **ACTION: AM**

MP read out a letter from the proprietors of the village shop about residents parking outside the shop for long periods and preventing access for customers. LI noted that any official parking prevention would have to go through a legal process, and DE added that County Highways had advised there was no chance of this happening in practice. After discussion it was suggested that the shop could put an A-board outside with a request about parking, and a comment about polite parking would be added to the Forest Edge report.

### **4. Planning**

The circulated planning report was received with thanks. After discussion, it was agreed that there were no objections to the following applications:

- P0998/18/OUT new business units at Richard Read Transport
- P0977/18/FUL extension at Dursley Cross Cottage
- P0941/18/FUL extension at Chessgrove Hill Cottage
- P0069/18/DISCON discharge of planning conditions at Nags Head Inn

There was considerable discussion about revised planning application P1307/17/FUL for one new dwelling off Old Monmouth Road. After members' views had been canvassed it was concluded that the parish council had no objections to the revised proposal.

The clerk reported that an appeal had been lodged against the District Council's decision to refuse the planning application for more log cabins at Blakemore Park. It was agreed to write to the Planning Inspectorate summarising the comments previously made about this proposed development. **ACTION: AM**

On the issue of monitoring the Longhope Neighbourhood Development Plan, MP advised that the NDP steering group secretary Bill Reay would review the plan every year and pass comments back to the parish council.

## 5. Minutes of the meeting on June 18<sup>th</sup>

The minutes were agreed as a true record and signed accordingly

## 6. Members' Reports

AT reported there had been a good meeting of allotment holders, following which the allotment holders would be setting up their own communication network and also putting money into a pot to pay for fuel for the lawn mower. The parish council discussed a proposal for a polytunnel on one allotment, and it was agreed that this would be acceptable, with any other such applications being treated on their own merits.

One allotment at the rear of the site did not seem to be being maintained, and it was agreed to investigate further. It was also agreed to contact allotment holders about the schumaker trees which were growing again by the bus shelter. **ACTION: AM**

LI proposed that repainting of the bus shelters could be carried out by young people as part of their fundraising for new facilities on the recreation ground. It was agreed to spend up to £50 on materials, with any further contribution to the Longhope Youth Fund to be confirmed once the work had been completed. JS volunteered he would be happy to supervise the work, and would also look at the issue of the bus shelter on the A40 opposite the Manor.

There was discussion about cans and bottles being left at the bottom of the land behind the Latchen Room. It was agreed to ask the District Council about the possibility of an extra litter bin, to be cleared every two weeks as part of the regular cycle. **ACTION: AM**

The clerk presented a proposal for using the land behind the Latchen Room as a dog exercise area, with an extra dog waste bin, and signs for dog walkers matching the draft wording being prepared for a similar purpose at Mitcheldean playing fields. It was agreed to go forward with this proposal, and to get quotations for the new signs. **ACTION: AM**

## 7. Committee Reports

### (a) Latchen Room Management Committee

RN reported that the Latchen Room board of trustees had been re-elected at the AGM that afternoon, with himself as secretary. A planning application was being prepared for a new window and balcony at the rear of the new first floor meeting room.

### (b) Recreation Ground Management Committee

JS reported that the committee would be meeting later that week, but a quote had been accepted for a new youth shelter. The committee had also got a price for a new basket swing. LI added that the £2,000 budget for youth facilities agreed by the parish council could usefully go into the new Longhope Youth Fund bank account, which would also receive funds from the new pop-up café on Saturdays, which was going very well. LI hoped there would be good support for the Fund Day event the following Saturday.

## 8. Clerk's Report & Correspondence

The clerk gave a positive update on progress with the new data management process, and it was agreed to sign the contract with Microshade VFM accordingly. In line with the council's new data breach response plan, a data breach exercise was successfully carried out and would be written up and filed accordingly. **ACTION: RN/AM**

There were a number of items of correspondence including:

- Councils Connected e-circular from the County Council
- Formal adoption of the Allocations Plan by the District Council
- A new “Innovation Lab” at Coleford Library as a District-wide resource

## 9. Finance

The following invoices were approved for payment:

PATA (UK)	22.50	Payroll costs
Alpha Colour Printers Ltd	73.00	Parish newsletter
Glebe Contractors	115.80	Grass cutting
Merlin Waste	112.50	Dog waste collection
Andrew Raynor	85.00	Website hosting renewal
Nick Thomas Landscapes	1890.00	Grass cutting
HMRC	10.80	PAYE
HMRC	33.12	Class 1A NICs
Andrew Maliphant	591.76	Salary – June
Andrew Maliphant	37.33	Expenses – June

The financial report for July was received with thanks.

The clerk presented three quotations for a moveable vehicle activated sign (VAS) in the village, and it was agreed to award the contract to Evolis.

The clerk presented three estimates for a dog waste bag dispenser, but it was agreed not to go forward with that for the present, but to ensure that the new signpost behind the Latchen Room was tall enough for adding a dispenser in future. **ACTION: AM**

## 10. Community Land Trust

The clerk reported that the terms of reference for the community land trust steering group had been adopted by the group without any changes. The next step would be a site meeting with a suitable expert to look at potential sites.

## 11. Next Meeting - Monday 17<sup>th</sup> September at 7 pm

Signed:.....Chairman. Date:.....