

**Minutes of the Meeting of
LONGHOPE PARISH COUNCIL
held on Monday 15th April 2019**

PRESENT: Cllrs. M Phelps (Chair), L Isko, R Noblett & A Toomey

IN ATTENDANCE: Mr A Maliphant (Clerk) and 2 residents

1. Apologies for absence were received from Cllrs. J Stephens, T Walmsley, S Collins and County Cllr. B Robinson
2. There were no declarations of interest.
3. There was no discussion in Public Forum.

4. Planning

The circulated planning report was received with thanks. After discussion, it was agreed there were no objections to the following planning and licensing applications:

- P0512/19/FUL extension at Latchen Crest, The Latchen
- P0408/19/FUL fence and path diversion at Nags Head Cottages
- P0040/19/DISCON discharge of planning conditions at Marshes Farm
- P0033/19/DISCON discharge of conditions at Chessgrove Farm
- F/19/00129/PRMA licensing application for the Pavilion

Concerns were expressed about application P0455/19/FUL for an extension at The Croft, The Latchen, as work had already started on site, with much of the original building already demolished. It was agreed to share this concern with the District Council planning department, as councillors felt the application might have to be changed to a new build.

5. Minutes of the meetings on March 18th

The minutes of the meeting were agreed as a true record and signed accordingly

6. Members' Reports

After discussion, the request from an allotment holder to place a greenhouse on their allotment was approved. **ACTION: AM**

LI presented the draft latest edition of the Leafletter for any comments.

There was some discussion about the "Rock on the Rec" fundraising concert planned for May 11th, and the clerk was asked to check with the organisers about insurance and security cover, as well as appropriate risk assessments. **ACTION: AM**

It was also agreed that warning signs should be placed on the damaged Pavilion railings before the pop-up pub the following Friday, within a budget of £20. **ACTION: LI**

RN presented his previously-circulated costed proposal for an extra battery to boost the vehicle-activate sign battery, which was approved.

7. Clerk's Report & Correspondence

The clerk presented the circulated draft agenda for the May meeting, which was approved. It was also agreed that the election for chairman and vice-chairman would be carried out by secret ballot.

The clerk presented the summary report from the A40 bus survey, which had already been circulated and its findings sent to Stagecoach for consideration. It was agreed to put the question of improvements to Hobbs Lane on the June meeting agenda. **ACTION: AM**

The clerk read out a letter from the Chief Constable in reply to the parish council's concern about antisocial activity in the village on youth club nights, and MP confirmed that the local police had already been in touch to agree a response in more detail.

8. Finance

The following invoices were approved for payment:

| | | |
|-----------------------------|---------|-----------------------------|
| Longhope PCC | 200.00 | Churchyard management |
| Longhope Rec Grnd Mgt Comm. | 1680.00 | Warden fee |
| George Watkins | 25.00 | Memorial wreath |
| Water Plus Ltd | 2.39 | Allotment water rates |
| PATA (UK) | 23.25 | Payroll costs |
| HM Revenue & Customs | 7.20 | PAYE |
| Merlin Waste | 112.50 | Dog waste collection, April |
| GAPTC | 378.77 | Annual subscription |
| Andrew Maliphant | 591.76 | Salary - March |
| Andrew Maliphant | 37.33 | Expenses – March |
| Grove Batteries Ltd | 90.00 | Extra VAS battery |

The financial report for April was received with thanks.

The clerk presented the response from local building firms and individuals to the tender brief for improvements to the Pavilion. A number of the identified tasks needed a third quote before contracts could be determined, but some had sufficient quotes and could be agreed:

- Improvements to the rear outside drainage
- Replacement of the front roof guttering
- Addition of a front canopy to the Pavilion with £3,300 raised by Longhope Teens

The clerk was asked to confirm insurance cover for these tasks, and also to pursue further quotes so that other work could be approved at the May meeting. **ACTION: AM**

After reviewing the level of quotes received so far, an extra budget of £5,000 was agreed for the Pavilion works identified.

It was also agreed to reappoint Shirley Fowler to carry out the annual internal audit.

9. Next Meeting – Monday 20th May at 7 pm

Signed:.....Chairman. Date:.....