

**Minutes of the Meeting of
LONGHOPE PARISH COUNCIL
held on Monday 15th January 2018**

PRESENT: Cllrs. M Phelps (Chair), L Isko, A Toomey, J Stephens, R Noblett and S Collins

IN ATTENDANCE: Mr A Maliphant (Clerk), and 3 local residents

1. Apologies for absence were received from Cllrs. D Attrill and T Barnes, and County Councillor Brian Robinson

2. There were no declarations of interest

3. There was no discussion in Public Forum

4. Planning

The circulated progress report on planning applications was received with thanks. After discussion, it was agreed that there were no objections to the proposed construction at Barn Farm off Mill Lane.

5. The minutes of the meetings on November 20th and December 18th were agreed as true records and signed accordingly.

6. Members' Reports

LI reported that she had had to cancel a planned site meeting at Church Road, and that Andrew Middlecote was the new county highways officer for the Longhope area in succession to Rhodri Grey.

AT raised the issue of parking along Church Road, particularly at school times, and the potential for a pull-in to allow cars to continue to pass. It was agreed to ask county highways for their suggestions and to hold a public meeting to discuss any options found.

ACTION: LI

LI added that she felt the outcome of the planning application for log cabins at Dick Whittington Farm Park would guide decisions around traffic management on the A4136.

RN reported that the Latchen Room Committee had agreed to store the bags of salt currently kept at Longhope Welding. Some of the bags had disintegrated, and it was agreed to place some of that salt in grit bins around the parish while reminding county highways to refill the bins following the recent snowfalls.

ACTION: RN/AM

AT raised the issue of muddy spaces by the trig point and around the seats on May Hill. It was agreed to buy some aggregate to improve those spaces.

ACTION: MP/AT

SC suggested there should be written policy for the use of activity on May Hill following recent experiences, and it was agreed to make this an agenda item for the next meeting.

ACTION: AM

7. Committee Reports

(a) **Latchen Room Management Committee**

SC reported that the new dishwasher had been installed and the main floor had been refurbished. There would be major redecoration of the Latchen Room in February, as a result of which the NDP referendum on February 15th would be held downstairs.

(b) Recreation Ground Management Committee

JS reported that a cheque had been received from Longhope Youth Project but there had been no recreation ground committee meeting recently.

8. Clerk's Report & Correspondence

The clerk reported on the annual returns to the Charity Commission from the May Hill Trust and the Rose Barton & Margaret Skelton Trust, noting that income to the latter continued to exceed expenditure. LI suggested that there might be some further use of the funds to meet the charity's objectives, and it was agreed to make this an agenda item for the next meeting. **ACTION: AM**

There were a number of items of correspondence, including:

- Minutes of the recent meeting of the Forest board group
- Potential for changes to parish council procedures in line with forthcoming changes in the regulations on data protection
- Need for the parish council to re-enrol its pension scheme

9. Finance

The following invoices were approved for payment:

Merlin Waste	101.70	Dog waste collection
Andrew Maliphant	552.73	Salary - December
Andrew Maliphant	37.33	Expenses – December
HMRC	22.00	PAYE
PATA (UK)	22.50	Payroll costs
Earth Anchors Ltd	242.34	Dog waste bin
Whitehill Direct Ltd	1360.80	New notice board
Hewelsfield & Brockweir PC	40.00	Training seminar
Mike Phelps	250.00	Chairman's allowance

The financial report for January was received with thanks.

The clerk presented the draft budget for 2018/19 which had been previously circulated, and which was approved.

10. Localism and Neighbourhood Plan

MP asked that all parishioners be encouraged to vote in the forthcoming referendum. He would double-check expenses against the current NDP grant, and check with the clerk and the group secretary that the final version of the plan was on the parish website.

ACTION: MP/AM

11. Next Meeting - Monday 19th February at 7 pm, when agenda items will include a parish training policy and issues around local bridleways and footpaths

Signed:.....Chairman. Date:.....